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		Act	ion Memorandum No. $A-20$	03
200	A STATE OF THE STA	Dat	# 1 MAR 1963 re	
סעם				. (
Decorating the	Building			
A. Headquart	ers	 Establishin	g Fine Arts Commissio	_{on} (
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will be in opera	Notice, the Age ation by 10 April	ncy Fine Art	of the first items of	g. I
2. engage the serve a thorough study	Pursuant to the vices of a profestly of the building	his action the essional inter ng and to subr	DDS is requested to ior decorator to make nit a plan for review]
3.	painting of the	e quadrangle ng of the port	on the first floor,	
b.	The determin		colors and order of public spaces such	ľ
	Decorating the A. Headquart B. Action Me Arts Comm 1. Headquarters is will be in oper business for th on an integrate 2. engage the ser a thorough stu- by the FAC on	Decorating the Building A. Headquarters B. Action Memorandum A-2 Arts Commission, dated 1. With the issue Headquarters Notice, the Age will be in operation by 10 April business for the FAC will be on an integrated plan for chance 2. Pursuant to the engage the services of a profest a thorough study of the building by the FAC on the following grand at the hanging of the and the hanging of the services of the painting of the and the hanging state of the services of the services of the painting of the services of the building the services of the service	Decorating the Building A. Headquarters Establishin B. Action Memorandum A-202, Subject: Arts Commission, dated 20 March 196 1. With the issuance of reference the decoration by 10 April 1963. One business for the FAC will be to review and on an integrated plan for changing the color at thorough study of the building and to subrity the FAC on the following general subject as The decor of the main foyer painting of the quadrangle.	Decorating the Building A. Headquarters Establishing Fine Arts Commission B. Action Memorandum A-202, Subject: Establishment of Fine Arts Commission, dated 20 March 1963 1. With the issuance of referenced memorandum and Headquarters Notice, the Agency Fine Arts Commission (FAC) will be in operation by 10 April 1963. One of the first items of business for the FAC will be to review and make recommendation on an integrated plan for changing the color scheme of the building. 2. Pursuant to this action the DDS is requested to engage the services of a professional interior decorator to make a thorough study of the building and to submit a plan for review by the FAC on the following general subjects: a. The decor of the main foyer, the related painting of the quadrangle on the first floor, and the hanging of the portraits of the Directors

SUSPENSE DATE:

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	c. The determination of the colors of paint to be made available for individual offices as new painting is required.
25X1	detailed instructions and requirements to the interior decorator.
	3. In selecting an interior decorator you are requested to bear in mind that we should have advice from just one individual or firm who would be expected to present a master plan for the entire building and who would be available to serve on a continuing basis as we identify other areas requiring the services of a professional interior decorator. The selection of the interior decorator will be the responsibility of the DDS, however we suggest that this be done in coordination with the Chairman of the Fine Arts Commis-
	sion.
	Lyman B. Kirkpatrick Executive Director
25X1	Lyman B. Kirkpatrick

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